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Deputy Comptroller

15 February 1960

Chief, Fiscal Division

Format of Fiscal Division Allotment Ledger
Which Will be Maintained on the RCA Computer

1. Attached are two proposed formats for the vouchered funds allotment ledger which will be maintained on the RCA Computer. The difference between the two proposals is that the format designated as Exhibit A shows only the current month's transactions whereas the format designated as Exhibit B shows all transactions for the fiscal year to date for all obligations not liquidated in full as of the beginning of the month.

2. Inasmuch as a copy of the allotment ledger will be furnished to the allottees at the end of each month for their use, the two formats were coordinated with the Budget and Fiscal Officers as follows: Mr. [REDACTED] Assistant to the Administrative Assistant, DD/I effected coordination with DD/I components. Mr. [REDACTED] SSA/DGS/COMP effected coordination with DD/P Components. The undersigned effected coordination with the DD/S components. It was agreed that the format designated as Exhibit A be adopted. The Financial Analysis Staff also prefers the format designated as Exhibit A.

3. The Fiscal Division recommends that the format for the allotment ledger designated as Exhibit A be adopted for use by the Fiscal Division when the allotment records are maintained on the RCA Computer. If you agree with this recommendation, it is requested that you show your concurrence hereon and the Fiscal Division will advise the ADP Advisory Group of this decision.

CONCUR: [REDACTED]

Deputy Comptroller

17 FEB 1960

Date

Attachments: (2)
Exhibit A
Exhibit B

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to Fiscal 2/27/60